CRAFT

We bring ideas into reality, join Craft Group today!

Sr. Project Manager, Project Manager, Asst. Project Manager - PHILIPPINES

Responsibilities:

- Full Project control and management including but not limited to, planning, financial and commercial controls, supervising and staffing control to ensure fulfilment of client's requirement, executing the project with all contract conditions being on time, compliance with group and project safety policies, within budget and delivering the project to the agreed quality.
- Reporting monthly internally on budget development, variations and claims, progress, forecast of cost and project cash position.
- Ensure all necessary Group regulations are respected and shall negotiate and agree all variations and claims with the Client and/or MC and to be the only point of reference for the project for the Client and MC therefor, unless it is explicitly decided otherwise by the Construction/Managing Director (for instance they could be a point of reference for the Client or MC themselves).
- Make decisions to a degree defined by the Construction Manager in terms of variations, claims, changes in the project organization, subcontracting of work and overtime in the departments (in coordination with the department managers).
- Insist and achieve a quality project team for the execution of the project
- Ensure project execution following timely the steps, procedures and requirements of the design, procurement, production and site installation process.
- Manage the overall budget of the project and ensure that justified variations and claims are concluded, contra-charges and counterclaims are defended as necessary and concluded with Client, MC, subcontractors and suppliers.
- Timely handover of the project with the contractual required quality to the Client and manage the handover procedure of the project is followed, practical completion of the project is achieved, including all required documentation, post-practical completion de-snagging is completed and a certificate of making good defects is obtained.

Requirements:

- Degree/Higher Diploma in Architectural, building studies or related discipline preferred but not essential.
- At least 7 years' relevant experience with 5 years at managerial level, preferably in curtain walling/structural steel/cladding projects
- Possess effective skills and knowledge in reading building plan, site monitoring and managing construction activities
- Proven track record in project management of building construction projects. Ability to oversee the entire process and knowledgeable in project management relating to all operational and administration procedures
- Self-motivated and dynamic with a proven ability to work in a demanding environment
- Good team player with ability to lead a team
- Proficiency in MS Project and MS Office necessary
- Good command of English

Benefits:

Group medical

Dental care

13-month bonus

Apply now!

To apply for this role or any similar positions that may be available, please email your resume in MS word format to **careers@craft-group.com**

All personal data collected will be treated in strict confidence and used for recruitment related purpose only.)